

**Public Safety Communications Advisory Commission (PSCC)
Summary of Minutes - Regular Public Meeting**

Tuesday, July 17, 2012

PSCC Voting Members Present

- Aaron Sandeen, State CIO and Deputy Director, ADOA-ASET (PSCC Chairman Designee)
- Thomas Alinen, Deputy Chief of Police Sierra Vista Police Department (Teleconference)
- Joe Anderson, Retired
- Michael Brashier, Communications Manager City of Casa Grande (Teleconference)
- William David Bunce, Fire Chief Salt River Pima Maricopa Indian Community (Teleconference)
- Steven Campbell Chief City of El Mirage Police Department
- Doug Chappell, Fire Chief Drexel Heights Fire District
- Patrick Hancock, Chief Snowflake Fire
- Gilbert Orrantia, Director Arizona Department of Homeland Security
- William Pribil, Sheriff Coconino County
- Jeffrey Raynor, Lt. Colonel Department of Public Safety (Teleconference)
- Bryan Savage Fire Chief Lakeside Fire Department (Teleconference)
- Mike Worrell, Captain Phoenix Fire Department

PSCC Voting Members Absent

- Jan Hauk, Past President Arizona Fire District Association
- Dewayne Woodie, Fire Chief Ganado Fire District/EMS

Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Justin Turner, Deputy Statewide Interoperability Coordinator
- Suesan Nordman, Project Manager
- Karen Allen, Project Manager
- Michael Britt, Project Manager

19 interested parties and members of the public were also present either in person or on the web conference.

Call to Order and Roll Call

The meeting was called to order at 1:01 PM by PSCC Chairman Designee Aaron Sandeen. Roll call was then taken by Mr. Justin Turner, Deputy Statewide Interoperability Coordinator, and a quorum of the PSCC was declared present as noted above.

Introduction of Commissioners and Staff

Information & Discussion Item

Chairman Sandeen welcomed the new Commissioners to the PSCC and asked Commissioners and staff to introduce themselves. The following Commissioners were appointed to the PSCC:

- Thomas Alinen, Deputy Chief of Police, Sierra Vista Police Department
- William David Bunce, Fire Chief, Salt River Pima Maricopa Indian Community
- Douglas Chappell, Fire Chief, Drexel Heights Fire District
- Patrick Hancock, Chief, Snowflake Fire Department
- Jeffrey Raynor, Lt. Colonel, Department of Public Safety
- Bryan Savage, Fire Chief, Lakeside Fire Department

Approval of Minutes – April 17, 2012 PSCC Public Meeting

Action Item

Chairman Sandeen asked for comments on the April 17, 2012 PSCC meeting minutes. Hearing none, Chairman Sandeen asked for a motion to approve the minutes. Commissioner William Pribil made a motion to approve the minutes. The motion was seconded by Commissioner Gilbert Orrantia. The motion was unanimously carried and the minutes were approved.

Annual Review of SCIP Initiatives and PSIC Office Projects

Presenter: Justin Turner, Deputy Statewide Interoperability Coordinator

Information & Discussion Item

Mr. Justin Turner provided a detailed update on the status of PSIC Office projects and progress Arizona has made towards advancing the SCIP Initiatives. Projects from the past year that were reviewed include:

- Annual SCIP Revision
- Advocacy of governance for interoperability at the regional level
- Appointment of New Commissioners
- Annual Office Plan Update
- Development of TICP's
- Regional Strategic Planning
- Communications Assets Survey Mapping Tool (CASM)
- NECP Goal Two Assessments, Reporting, and Gap Closure
- Stakeholder Education Workshops
- Statewide Narrowbanding Survey
- Arizona Public Safety Broadband - Strategy & Standards Development
- Statewide Interoperable Communications Policies, Standards and Procedures
- AIRS build-out oversight and Governance
- AIRS Training Program
- Border Interoperability Demonstration Project (BIDP) Monitoring & Support
- Regional Communication Systems Connections (RCSC)
- Technical Assistance Support and Execution
- State Strategic Technology Reserve project
- RICO Project
- Arizona Communications Unit Recognition Program
- COML Field Day
- Communications Unit Training
- Statewide Outreach Plan Annual Update
- Narrowbanding Outreach to all Stakeholders and FCC License Database
- Key Statewide and National Conferences & Meetings

Updates on the National Public Safety Broadband Network

Presenter: Michael Britt, PSIC Project Manager

Information and Discussion Item

Dr. Michael Britt provided an overview to the commission on the status of the National Public Safety Broadband Network (NPSBN). After reviewing the enabling legislation and planned architecture, Dr. Britt discussed the high-level timeline for implementation, National Telecommunications & Information Administration's (NTIA) request for comment on the State and Local Grant Program, and the National Public Safety Telecommunications Council (NPSTC) NPSBN Statement of Requirements effort.

Dr. Britt then discussed implementing the Public Safety Broadband Network in Arizona. The PSIC office and ADOA-ASET is the lead agency developing the public safety broadband strategy for Arizona and making recommendations to the Governor's Office. Dr. Britt reviewed the high level project plan for tracking the NPSBN and implementing the network in Arizona. Dr. Britt also discussed the National Governor's Association (NGA) forum on "Preparing for Public Safety Broadband". Finally, Dr. Britt provided an overview of recent discussions with other States in our region, Vendors and Utilities.

Approval of Arizona's 2012 Strategic Communications Interoperability Plan

Presenter: Justin Turner, Deputy SWIC

Action Item

Mr. Justin Turner presented Arizona's 2012 Strategic Communications Interoperability Plan to the Commission for possible approval. The 2012 SCIP review and update initially focused on validating and further developing action plans for implementation of key strategic initiatives. Following the enactment of the NPSBN, development of a public safety broadband strategy was incorporated into the SCIP as well. The SCIP was also reviewed / revised for accuracy, currency, relevance and concise presentation.

Mr. Turner also briefed the Commission on the upcoming SCIP format change. Department of Homeland Security's Office of Emergency Communications (OEC) announced in June their intent to replace the SCIP with a new Statewide Emergency Communications Plan (SECP). OEC intends to release the SECP template informally before the end of 2012. Each State's SECP will be due by December 2013.

Mr. Turner presented a detailed review of the proposed changes to the SCIP for 2012. The changes fall into four categories:

- Support for development of a public safety broadband strategy
- Support for regional strategic planning efforts
- Updates to reflect progress on AIRS and the Strategic Technology Reserve
- Current status updates and non-significant technical, grammar, and spelling changes.
 - Updates related to the move of the PSIC Office from GITA to ADOA
 - Updated version number and approval dates
 - Added additional references and updated links to reference materials

Additional changes to SCIP will be postponed until new template is available from OEC.

Following a discussion of proposed changes to the strategic initiatives & supporting objectives and a section by section review of changes made to the SCIP, Commissioner Joe Anderson made a motion to approve Arizona's 2012 Strategic Communications Interoperability Plan. The motion was seconded by Commissioner Steven Campbell. The motion was unanimously carried and the SCIP was approved.

Approval of Statewide Education and Outreach Plan

Presenter: Suesan Nordman, PSIC Project Manager

Action Item

Ms. Suesan Nordman presented the 2012 Statewide Education and Outreach Plan to the commission. The plan supports Arizona's SCIP Strategic Initiative #12: "Create and Implement an Education and Outreach Plan in Support of Interoperable Communications." Ms. Nordman provided background information to the Commission, reviewed the plans purpose and structure, and discussed the annual review and update to the Plan.

The 2012 review and update focused on Section 6, Targeted Interoperability Topics, to incorporate interoperable communications priorities for 2012:

- FCC Narrowbanding Compliance
- National Public Safety Broadband Network (NPSBN)
- NECP Goal Two Gap Closure (Regional Interoperability Planning: CASM, TICPs & SCMPs and other Resources)

In addition, all existing content was reviewed for accuracy, currency, relevance and concise presentation.

Following the presentation of recommended changes, Commissioner William Pribil made a motion to approve the 2012 Statewide Education and Outreach Plan. The motion was seconded by Commissioner Mike Worrell. The motion was unanimously carried and the Plan was approved.

Upcoming Events

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety

Interoperable Communications Office (PSIC), ADOA-ASET

Information & Discussion Item

Due to time constraints, Ms. Meyerson did not review the complete *Multiple Projects Updates* handout. Ms. Meyerson did highlight several upcoming events of interest to the Commission.

Comments from the Public

David Felix, Executive Director of the Regional Wireless Cooperative (RWC) introduced himself and the RWC to the Commission. Mr. Felix thanked the Commission for supporting the RWC petition to the FCC regarding the 2017 700MHz Narrowband deadline. RWC hopes to have a decision on the petition in the near future.

Mr. Felix also addressed the continued need for the build out of a statewide interoperable communications system. Mr. Felix emphasized for the Commission that local systems recognize that the state build-out of an interoperable communications system is one of the keys to improving interoperability between local systems. However, Mr. Felix expressed concerns with broadband diverting attention away from improving land mobile radio interoperable communications.

No additional comments from the public were received.

Adjournment

Chairman Sandeen adjourned the meeting at 3:05 PM.

Pursuant to A.R.S. 38-341-01(B), minutes of the Public Safety Communications Advisory Commission are recorded by tape recorder. Taped minutes are maintained in the Public Safety Interoperable Communications Office at the Arizona Department of Administration. Public access and review of PSCC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 602-364-4498 to arrange for an audio of the tape-recorded proceedings.